



## BULLETIN

### OCTOBER 2014

**ADMINISTRATION:** The General Election will be held on November 4, 2014. Voting takes place in the council chambers of the Sinclair Town Hall. A sample ballot is posted at the Town Hall for you to review. You can register to vote at the Sinclair Town Hall through October 20, 2014. After that date, you can register to vote at the Carbon County Clerks Office.

The Town Council passed Ordinance No. 374 on first reading at the council meeting October 16, 2014. The Ordinance amends the fees we currently charge for disconnection of water service and reconnection of water service due to delinquency of a utility bill. The fees are to be raised to \$50.00 to disconnect and \$50.00 to reconnect the water service.

Starting in December through February, the Town of Sinclair will average your water bill from the previous three months usage if you keep your water **dripping** to prevent your water lines from freezing. This applies to residents only. You can sign up for this program at the town office.

**POLICE DEPARTMENT:** Chief Jeff Sanders would like to remind everyone to watch out for children on Friday, October 31, 2014 for Halloween. The children start trick or treating at around 5:00 in the evening.

**FIRE DEPARTMENT:** Fire Chief Gene Goetz would like to remind everyone to clean your chimneys. The department has chimney brushes for your use. Call the town office for more information. Please remember to change the batteries in your smoke detectors and CO detectors.

Fire Chief Gene Goetz is still looking for interested persons to become Volunteer Firefighters. Training is provided and the town offers a retirement plan for all volunteers.

**RECREATION DEPARTMENT:** Cheryl has scheduled the Annual Halloween Party and Haunted House for Friday, October 31, 2014. Trick or treating will start at 5:00 p.m. from the Recreation Hall. The party will begin at 7:00 p.m.

Cheryl is asking for cakes for the cake walk. She would also like donations for the snack table at the Halloween Party.

The Annual Holiday Fair is scheduled for Saturday, November 15, 2014 from 8:00 a.m. until 2:00 p.m. in the Recreation Hall. Please call 324-3058 or 321-4494 to reserve your table. The fee for a table is \$10.00.

**THEATER RESTORATION:** If you have not heard the great news, the Town of Sinclair has formed a committee to start preserving the Parco/Sinclair Theater. We are asking residents and former residents to construct a letter of support for this project. Letters of support are an important aspect of applying for grants. They demonstrate the credibility of the applicant as well as their credentials.

When people are asked to write a letter of support, however, they may be unsure about the proper content and wording. They may desire examples to guide their letter. Here is an introduction to help begin a personalized letter of support.

Intent Paragraph: Examples of what can be written:

- I believe the Town of Sinclair's proposed project to renovate the Parco/Sinclair Theater will greatly benefit my community and am writing to express my full support.
- I have resided in the Town of Sinclair for an X amount of years and express my full support of the renovation of the Parco/Sinclair Theater.
- I am in full support of the renovation of the Parco/Sinclair Theater.

Body of Letter:

Provide more detail about the impending project:

- Why does this project need to be done?
- What impact should the project have on the community?
- How will it create a solid foundation for the future?

Examples of what can be written:

- Right now the building is empty making it a target for vandals.
- The building holds great potential for both beauty and use.
- A beautiful restored building creates a sense of community and pride.
- This particular Theater is a fond memory for many residents.
- I would love to see the building completed so that the younger generation could also build an appreciation for this building.
- I would love to revisit the Theater with my children and grand-children, which have never been in side. The Theater closed before they were born.
- I hope to take my grand-children to enjoy a dance or play held at the Theater so that they can appreciate what this building has to offer.
- We need an area where we can enjoy the performing arts.
- To have the Theater operational again would be a tremendous asset to the people.
- I believe all the residents will benefit.
- We currently lack a dynamic cultural environment.
- Without restoring our past, it is difficult to plan our future.
- It is still looked upon by many who grew up here as a source of fond memories.
- The possibility of having a local public performing arts Theater is exciting.
- It would be nice for youth and their families to benefit from live performances at an affordable cost.
- This would encourage families to get involved with their children.
- This would help promote the positive influences for families and children.

Conclusion of letter:

Include a cordial closing. Describe the kind of support the writer of the letter will be offering.

Examples of what can be written:

- We are pleased to offer our support for the duration of this project.

- “Best of luck with your grant application.”
- This project will prove to be priceless in creating a community hub.
- It will be a place where dreams are born, fostered and realized to their fullest potential.
- I am excited to watch this project move forward.
- I hope to witness the positive it will bring to the Town of Sinclair.
- I have been and will continue to be staunch supporters of redevelopment.
- Projects like the Theater will benefit many citizens of the Town of Sinclair.
- Keep up the good work!
- I look forward to being one of your first patrons.
- I am extremely excited to reopen the Parco/Sinclair Theater; I hope the endeavors are successful.
- In this time of throw away and waste it is important that we reuse our building with usefulness and purpose for the future generations.
- It would be a significant factor in the overall satisfaction citizens feel for our community.
- Investing in the Parco/Sinclair Theater will be well worth it.

Your letter of support should be unique and words of enthusiasm. If you would like further help, please contact the town office.

We thank everyone in advance for your support.

Michelle Serres, Mayor

