

MINUTES OF A WORKSHOP HELD ON MONDAY, FEBRUARY 1, 2021 AT 5:30 P.M. IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS PRESENT: Mayor Asa Meeks, Council members Leo Black, Cullen Meeks and Michelle Serres.

TOWN EMPLOYEES PRESENT: Nork Fork Engineering John Nelson, Nork Fork Engineering Kassey Westring, Clerk/Treasurer Ashley Masselink, Assistant Clerk/Treasurer Kristy Waeckerlin, Water Supervisor Jim Haldorson and Maintenance Employee Ricci Pacheco.

Mayor Asa Meeks called the workshop to order at 5:30 to discuss 8th street, Madison, Cleveland and Jefferson Paving projects.

John Nelson stated that today's workshop is to start planning 2021 projects. Discussion was then held about what the council thinks is the priorities for this year. There was also a discussion that when doing a project, the project should be curb to curb. Curb to curb means that they need to look at the project as a whole and what all needs to be taken care of to finish the project completely.

*Cleveland

- Line Sewer 9th – 11th
- Line Brick Manholes
- Replace water line on 9th and 11th
- Replace curbs 9th-10th
- Trench patch to 10th -11th

Madison

- Water 9th to 10th
- Curb fix already that is deigned
- Pave curb to curb

John stated that the Cleveland and Madison project is going to cost about \$1.2 Million to do these projects from 9th streets to 10th street. If we do the replacements from 9th street to 11th street the project will cost \$1.4 Million. The Sanitation Sewer Lining is around \$500,000.00 of this total.

Sewer depth

- 20 feet on 11 street
- 29 feet at the lift station

John noted that we should line the whole sanitation sewer on Cleveland because lining the sanitation sewer a block at a time is just as much as doing the whole Sanitation Sewer. The sanitation sewer is PVC piping from 11th street to the lift station. This will give the lines an extra 50 years.

The manhole by the lift station needs to be relined, too.

Option #1

1. Line the Sanitation Sewer along with lining the 4 manholes -Cleveland on 9th- 11th.
2. Water lines – Cleveland and Madison on 9th-10th
3. Surfacing - Cleveland and Madison on 9th -10th

Another Option:

Jefferson needs to be surfaced (Curb, Gutter, and asphalt)
Jefferson to Cleveland, Madison -9th to 10th totaling \$343,000.00.
John states that this is not urgent and that the bid was too high.

John stated that \$35,000.00 can get almost one block of overlay asphalt. Fixing the drainage on the curbs would be better than just going in and fixing the asphalt because that will only give use 3-5 years on that asphalt before the asphalt needs to be fixed again.

Option #1 a lot of the back up work to start moving forward with this has been done already. If the council moves forward with option #1, North Fork will start the design process in April and have the project ready for bid in June. This project will take about 60 to 70 day to complete.

North Fork said they would update the cost estimate for this project for the next council meeting.

Mayor Meeks adjourned the workshop at 6:32 p.m.

Asa Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER