

MINUTES OF A WORKSHOP OF THE TOWN OF SINCLAIR, WYOMING HELD AT 5:00 P.M. ON THURSDAY, NOVEMBER 30, 2022, IN THE CONFERENCE ROOM OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS PRESENT: Mayor Leif Johansson, Council members Vicki Gabelson, Michelle Serres. and Phyllis McWhorter.

TOWN EMPLOYEES PRESENT: Assistant Treasurer Izabela Tysver, Maintenance employees Roger Chizek.

Mayor Leif Johansson called the workshop to order at 5:00 p.m. to discuss the Town of Sinclair Guidelines for Employees and scheduling system.

At first, Mayor Johansson started with going through Chapter 4 – “Compensation”, paragraph by paragraph. Then the Council members moved to Chapter 5 – “Personal Actions”, the last chapter in the Employee Guidelines.

Assistant Treasurer Izabela Tysver reminded everyone that none of the discussed changes are legally binding yet until there are actual resolutions made and read three times at the three consecutive Council Meetings.

Workshop adjourned at 6:09 p.m.

Leif Johansson, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER