

MINUTES OF A WORKSHOP OF THE TOWN OF SINCLAIR, WYOMING HELD AT 5:00 P.M. ON TUESDAY, AUGUST 8, 2023, IN THE CONFERENCE ROOM OF THE SINCLAIR TOWN HALL OFFICE BUILDING.

SINCLAIR COUNCIL MEMBERS PRESENT: Mayor Cullen Meeks, Council members, Forest Ortiz, Michelle Serres, David Robinson. Councilmember Brennan Dunlap did not attend.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Maintenance Department Supervisor Chris Haldorson, and Jason Knopp with Edge Engineering.

Mayor Meeks called the workshop to order at 5:05 p.m. Mayor Meeks stated that the ordinances to going over tonight will be Title 5- Health, Sanitation & Environment, Title 6- Police & Public Safety, and Title 12- Subdivision Regulations.

Title 5 Health, Sanitation & Environment

Chapter 1 Nuisances

Knopp stated that Police Chief Sanders needs to read through the definitions for nuisances. Knopp did not see anything wrong with them.

Chapter 2 Use Control Area

5-2-1 Need to look up Ordinance 350 3-1-2007, to see what is in it.

Knopp stated that Police Chief Sanders and City Attorney Roberts need to go over the chapter.

Chapter 3 Sinclair Landfill

Knopp stated that it should be left in Ordinance book.

Chapter 4 Abandoned or Derelict Vehicles

Knopp stated that Police Chief Sanders and City Attorney Roberts need to go over the chapter.

Title 6 Police & Public Safety

Chapter 1 Police Department

Knopp stated that Police Chief Sanders and City Attorney Roberts need to go over the chapter.

Chapter 2 Fire Department

6-2-3-A-1 Mayor Meeks stated that Fire Chief should be appointed every 2 years not annually. Mayor Meeks suggested that Fire Chief should only be chief for 4 years like other offices.

6-2-5-C Fire Chief needs to give clerks logs monthly of training firefighters do.

Knopp stated that Fire Chief Goetz or Mayor Meeks needs to go over chapter 2. Knopp stated that Knox Blocks with keys for Fire Chief to use in case of a fire.

Chapter 3 Animal Control

6-3-1 Definitions-Working Dog needs changed to Service Animal.

6-3-3-A-1 Take Cats off list to be licensed. And to take Fish off list.

6-3-3-E Knopp stated to change from term of one year from the date of issuance to one calendar year.

Mayor Meeks stated that this Chapter needs gone over more with Police Chief Sanders and City Attorney Roberts.

Chapter 3 Article A Dogs and Cats

6-3A-1-B It was suggested to make all dog licenses \$5.00 per calendar year.

Next workshop to be held on Tuesday, August 22, 2023, at 5 p.m. Next workshop will finish going over, Chapter 6 Police & Public Safety and to discuss Chicken ordinance. And to go over Chapter 12 Subdivision Regulations.

Mayor Meeks adjourned workshop at 7:02 p.m.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER