

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING HELD AT 5:30 P.M. ON THURSDAY, MARCH 2, 2023, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS PRESENT: Mayor Cullen Meeks, Councilmembers Michelle Serres, Brennan Dunlap, Forest Ortiz, and David Robinson.

TOWN EMPLOYEES PRESENT: Town Attorney Mike Roberts, Clerk/Treasurer Ashley Masselink, Maintenance Employee Roger Chizek, Police Chief Jeff Sanders, Community Events Director Monte Thayer and Fire Chief Gene Goetz.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Ortiz moved to approve February 16, 2023, council minutes. Seconded by Councilmember Robinson, motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Robinson moved to approve the agenda for tonight's meeting. Seconded by Councilmember Serres, motion passed unanimously.

MUSEUM BOARD: Nancy Sanders put in a letter of interest to join the museum board and tree board. Councilmember Serres moved to approve adding Nancy Sanders to the museum board and the tree board. Seconded by Councilmember Ortiz, motion passed unanimously.

RECREATION ADVISORY BOARD: Monte Thayer shared that the recreation advisory board would be coming to the second meeting of the month to share what they talked about in their meeting that month.

FIRE DEPARTMENT: Fire Chief Gene Goetz shared that the roads and hydrants are cleared from the snow.

STREETS AND PARKS DEPARTMENT: Maintenance employee Roger Chizek shared a quote from F & S trucking for snow removal. Chizek shared that he thought two trucks and one loader would be good so the loader is not sitting to wait for the truck. F & S Trucking quoted for two trucks and one loader at the cost of \$4,718.75. Chizek also shared that Hays trucking and the cost was a little less but council decided to wait and assess the situation before approving any quotes. Mayor Meeks said in the meantime to check the street inspections and if streets need to be cleared because of obstructed views then move the snow.

WASTEWATER DEPARTMENT: Maintenance employee Roger Chizek said that he had to reschedule his water test since roads were closed. Chizek shared he will not be burning the landfill until the snow is gone and the storm sewers need to be uncovered. Chizek also shared that the sewer lines on Madison will need to be replaced at some point in time as some residents are sharing a sewer line and those lines are going to 5th street and not to 6th which is where the lines should go, not around other people's properties.

TOWN BUILDINGS: Chizek shared the library bathrooms are out of order because the lines are full of roots. Chizek shared he had a plumber come out and look at the lines and they will need to be replaced.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer shared 46 people came out for the 1949 movie and the movie Elvis will be shown on March 14, 2023. Thayer shared that the Sondergards will not be pursuing the school anymore since Steve passed away. Thayer shared that the refinery has been and will continue to use the upstairs for interviews. Thayer shared baseball still going on and have had some rentals of the rec. center and tearoom for birthday parties. Thayer shared the blood drive will be March 20, 2023, at the rec. center.

Thayer shared he is working on some grants to get advertising for the museum and theater in the V.I.P. Southern Wyoming visitors book. He also shared he is working on getting some grant money to setup an online ticketing website.

FINANCIAL DEPARTMENT: Clerk/Treasurer Ashley Masselink asked if council was ok with the proposal she sent in the council packets with Inberg-Miller Engineers for the landfill. Masselink shared this is the company that has been doing the monitoring of landfill in the past. Councilmember Ortiz moved to approve the Mayor to sign the proposal Inberg-Miller gave for the landfill. Seconded by Councilmember Serres, motion passed unanimously.

TOWN ATTORNEY: Mike Roberts shared he still working on the letters for water leaks and water drip program and has not had a chance to follow up with the clerk to see if the forms are ok. Roberts also shared he sent over a notary page to attach to the resolution for support for the water development application.

UNFINISHED BUSINESS: Councilmember Dunlap shared that the next CCCOG meeting March 15, 2023, at 5:30 pm will be held by the Town of Sinclair.

NEW BUSINESS: Councilmember Dunlap asked if the council would like to setup dates for the budget workshop. Masselink asked that people come up with dates and shared with those dates on March 16, 2023, council meeting as she would like to see the rescheduled water workshop have a date before filling up dates for the budget workshops.

BILLS: Councilmember Robinson moved to pay the bills and to accept them for payment. Seconded by Councilmember Serres, motion passed with Councilmember Dunlap abstaining because he didn't have a chance to look at the bills.

Mayor Meeks adjourned the meeting at 6:18 pm.

The next regularly scheduled council meeting will be held on March 16, 2023, at 5:30 p.m. in the Council Chambers of the Town office building.

The Council Meetings are recorded sessions available for public view at Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER