

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, SEPTEMBER 17, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Michelle Serres, Councilmember Brennan Dunlap, Councilmember Nancy Sanders, and Councilmember David Robinson.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Worker Corey Davis, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer, and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Robinson made a motion to approve September 3, 2026, Council Minutes. Seconded by Councilmember Sanders, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Serres made a motion to approve September 17, 2026, agenda. Seconded by Councilmember Dunlap, the motion passed unanimously.

GUESTS: Leea Smith reporter for Saratoga Sun

PROJECT UPDATES: North Fork Engineering Mayor Meeks spoke on behalf of North Fork Engineering that American West Construction came to town this week to fix the settlement on Cleveland and the paving will start next week. Mayor Meeks asked Davis if Sage Plumbing had been contacted for patch that needs to be done on North 9th Street. Davis told the council that he was not aware if Sage Plumbing had been contacted or not.

RECREATION ADVISORY BOARD: Community Events Director Monte Thayer told the council the board discussed upcoming events and discussed bringing in different entertainment for next year's Sinclair Day.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council that movie night did not have a good turnout; only two people. Thayer told the council he would not be doing another movie for September in the future. Thayer stated to the council that this Saturday, September 19, 2026, is the Comedy Show with Jimmy Glasscock & Company, there will be a seventy-thirty split not over \$500.00 between Glasscock and the town., Thayer told the council that a University of Wyoming Football field trip will be on September 26, 2026. Thayer shared with the council that a concert with Sarah McQuaid will be on September 29, 2026, which will be taken care of by Still House Productions, this is a free concert.

Thayer stated to the council that after speaking with Interim Fire Chief Levi Bezold, Fire Prevention Night and Town Barbeque will be on October 7, 2026. Thayer told the council there will be an adult field trip on October 20, 2026, to Three Forks Ranch. Thayer told the council that a Latino Music & Dance Night is October 24, 2026, and that a Halloween movie night "Prison" October 26, 2026, and the Annual Halloween Carnival for HF Sinclair employees October 30, 2026, and the town Halloween event will be on October 31, 2026.

Thayer told the council that he received a call from another church group that would like to use the Rec Hall on Thursdays from 7:30 pm to 8:30 pm for their youth group. Thayer asked the council if they could use it and pay \$100.00 a month for rent. Thayer did tell the council this church is aware that anyone who may reserve the Rec Hall on Thursdays would get priority over the church. Council all agreed on the \$100.00 a month rent for the church.

Thayer told the council the park visitor signs have been installed at both parks. Thayer told the council he has not heard anything on the grant request for \$40,000.00 from Carbon County School District #1 Recreation Board for tennis court & horseshoe pit improvements at Washington Park. Thayer shared with the council that he will be gone on September 18, 2026, for the Preserve Wyoming Conference and September 21, 2026, through September 23, 2026, for the annual Wyoming Recreation and Parks Association Conference.

FIRE DEPARTMENT: Maintenance Worker Corey Davis spoke to the council on behalf of the Fire Department. Davis told the council about the Firehouse shop breaker box wiring issue that caused damage and the emergency call to Zumbrennen Electric to troubleshoot in amount of \$380.00 which is in bills to be paid tonight. Davis shared with the council a quote from in the amount of \$8,500.00 to move the breaker outside of the bathroom and install a new 200amp service. Councilmember Robinson made a motion to pay Zumbrennen Electric in the amount of \$8,500.00 to move the breaker box from the bathroom and install a new 200amp service from Fire Department Equipment 10-57-250. Seconded by Councilmember Serres, the motion passed unanimously with Councilmember Dunlap abstaining and Mayor Meeks voting.

MUSEUM: Museum Worker Rachael Barnhart presented to the council two photos of the shuttle bus and welcome sign she took for 5th Penny Tax information, photo one is front view photo two is side view, the council agreed photo one front view should be used if needed for the 5th Penny Tax. Barnhart told the council the museum has slowed down, but hoping it will pick up in October.

STREETS & PARKS DEPARTMENT: Maintenance Worker Corey Davis told the council the Christmas tree lights have been repaired, there was more damage this year due to squirrels. Davis told the council with American West Construction being out doing street repairs, 10th and Cleveland and 10th and Monroe that the streets in those areas has been coned off.

POLICE DEPARTMENT: Police Chief Jeff Sanders shared with the council the Ford has been taken to Mountain West for starter relay issue, and we would be receiving a \$300.00 tow bill from Jack's Towing. Sanders told the council that Digi ticket changes would be coming up they are changing not having to issue a citation for each violation, to just issuing one citation and list all violation on one citation, there would be a one-time fee of \$500.00, and we would see the bill at the end of the year. Chief Sanders told the council he would not be attending the one-day conference on September 22, 2026.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater shared with the council she has been attending the WAMCAT conference and will return to Casper in the morning for the last day and it has been a good conference and nice to be a part of being a mentor and not a mentee.

TOWN ATTORNEY: Town Attorney Mike Roberts stated to council criminal court is good.

UNFINISHED BUSINESS: Mayor Meeks asked council for a motion on the McCulloch Park project to make a budget amendment in the amount of \$11,319.00 from Enterprise Fund 10-50-790 to Parks Capital Outlay 10-70-740. Councilmember Serres made the motion to make a budget amendment in the amount of \$11,319.00 from Enterprise Fund 10-50-790 to Parks Capital Outlay 10-70-740. Seconded by Councilmember Sanders, the motion passed unanimously.

Councilmember Serres made a motion to approve two doors from R.P. Lumber for \$1,424.64 and two toilets from Home Depot for \$398.00 from Parks Capital Outlay 10-70-740. Seconded by Councilmember Robinson, the motion passed unanimously.

NEW BUSINESS: Mayor Meeks spoke to the council about Tate Walker with Audubon Companies who sent pictures of the pipeline install and location map. Councilmember Serres explained to the council this project would be getting product to California, basically doing a reverse from Denver to Sinclair and onto the bigger pipelines heading toward California. Councilmember Serres stated that there is a tie in on Town of Sinclair property, and Tate Walker is looking to see what type of permitting he would need from the Town of Sinclair for them to tie in on town property. Mayor Meeks asked the town attorney Mike Roberts to work on a plan for the next council meeting on October 1, 2026. Mayor Meeks asked Slater to invite Tate Walker to come to our next council meeting to answer any questions the council may have about this tie in on Town of Sinclair property.

Councilmember Dunlap told the council that the CCCOG meeting went over the 5th Penny Tax, and it was voted that CCCOG would pay for newspaper, radio, and social media advertising and each town would post for their own towns reminder of the 5th Penny Tax on November ballot. Councilmember Dunlap told the council the Seminoe project was discussed since county commissioners and BLM permitting is involved, stating Natrona county is not thrilled with the project and discussion of potential data centers in Carbon County.

BILLS: Councilmember Dunlap made a motion to pay the bills. Seconded by Councilmember Robinson, the motion passed unanimously.

Councilmember Robinson made a motion to adjourn the meeting at 6:35 p.m. Seconded by Councilmember Sanders, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:35 p.m.

The next regularly scheduled council meeting will be on October 1, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER